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## **MINUTES OF COUNCIL STUDY MEETING – NOVEMBER 25, 2008**

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THE CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, NOVEMBER 25, 2008, AT 4:30 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY MAYOR NORDFELT.

### **THE FOLLOWING MEMBERS WERE PRESENT:**

Dennis J. Nordfelt  
Carolynn Burt  
Joel Coleman  
Steve Vincent  
Mike Winder

Wayne Pyle, City Manager  
Sheri McKendrick, City Recorder

### **ABSENT:**

Russ Brooks  
Corey Rushton

### **STAFF PRESENT:**

Paul Isaac, Assistant City Manager  
John Evans, Fire Chief  
Jim Welch, Finance Director  
Kevin Astill, Parks and Recreation Director  
Buzz Nielsen, Police Chief  
Layne Morris, Community Preservation Director  
Russell Willardson, Public Works Director  
Joseph Moore, CED Director  
Nicole Cottle, Acting City Attorney  
Aaron Crim, Administration  
Craig Thomas, Administration  
Owen Jackson, Administration  
Stan Varney, Fire Department  
Kris Romijn, Fire Department  
Jake Arslanian, Public Works Department

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1. **REVIEW AGENDA FOR REGULAR MEETING OF NOVEMBER 25, 2008**

City Manager, Wayne Pyle, stated no new items had been added to the Agenda for the Regular Council Meeting scheduled November 25, 2008, at 6:30 P.M.

Upon inquiry, the City Council had no questions regarding items scheduled on the above-referenced agenda.

2. **AWARDS, CEREMONIES AND PROCLAMATIONS SCHEDULED DECEMBER 2, 2008:**

A. **PRESENTATION OF *ESSENTIAL PIECE* AWARDS TO EMPLOYEES OF ADMINISTRATION, FIRE, LAW, PARKS AND RECREATION, POLICE AND PUBLIC WORKS DEPARTMENTS**

City Manager, Wayne Pyle, stated *Essential Piece* awards would be presented to employees of Administration, Fire, Law, Parks and Recreation, Police and Public Works Departments at the Regular Council Meeting scheduled December 2, 2008, at 6:30 P.M.

3. **RESOLUTION NO. 08-285, AUTHORIZE PURCHASE OF COLD WEATHER OUTERWEAR FROM SKAGGS COMPANIES, INC. FOR USE BY POLICE OFFICERS IN THE POLICE DEPARTMENT**

City Manager, Wayne Pyle discussed proposed Resolution No. 08-285 which would authorize the purchase of cold weather outerwear from Skaggs Companies, Inc., in an amount not to exceed \$65,000.00, for use by Police Officers in the Police Department.

Mr. Pyle stated the recommended purchase included Blauer 9970-2 with Blauer 4650 liner for all sworn officers. He also stated the outer shell was a Supershell with Crosstech and IllumiNite. He indicated the liner was a fleece liner that could be worn as a separate more light weight piece of outerwear.

The City Manager reported the U.S. Department of Justice Programs would allow the West Valley City Police Department to receive Justice Assistance Grant (J.A.G.) funds. He indicated the grant amount would be \$40,430.00. He also indicated the funds could be used to purchase equipment, to fund approved programs, and pay salaries for approved programs. He stated this was a non-matching grant and the department was not required to match funds. The remaining balance would be paid for using department budgetary money for protective gear. The Police Department intended to outfit each of its officers with a piece of outerwear that would improve officer safety. He stated the Blauer 9970-2 was a waterproof, windproof, breathable material that was blood, body fluid and chemical resistant. The IllumiNite was an abrasion resistant, reflective material that

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allowed for officer visibility at one angle, but concealment at another. He also reported Skaggs Companies, Inc. offered the subject equipment on a State contract.

Buzz Nielsen, Police Chief, further reviewed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 08-285 at the Regular Council Meeting scheduled December 2, 2008, at 6:30 P.M.

4. **RESOLUTION NO. 08-286, AUTHORIZE PURCHASE OF DESKTOP AND LAPTOP COMPUTERS FROM VALCOM COMPUTER CENTER FOR USE BY THE POLICE DEPARTMENT**

City Manager, Wayne Pyle, discussed proposed Resolution No. 08-286 which would authorize the purchase of desktop and laptop computers, in an amount not to exceed \$28,196.87, for use by the Police Department.

Mr. Pyle stated 25% of the computers in the Police Department would be replaced each year through the HP Lease Purchase Agreement. He further stated the Police Department had historically replaced computers with line item funding that had not been able to keep up with demand due to the severe conditions to which most of the computers were subject. Working with the City's IT Division, the Department had found that by participating in the current HP Lease Purchase Agreement, the Department would be able to replace 25% of its computers each year, as well as secure a "Total Care" package with each laptop that would cover the costs of repairs the computers needed during the lease agreement. He also stated each computer would be leased for a period of four years and the City would then be able to purchase the computer for one dollar.

The City Manager indicated the fiscal impact of \$28,196.87 was based upon a 7% interest rate. He also indicated that next year the number would be estimated at \$56,393.75. He stated year three, the estimated cost would be \$84,590.62. Year four, and each subsequent year would be \$112,787.50 based upon the cost of the computers at today's price and current interest rates.

Buzz Nielsen, Police Chief, further reviewed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 08-286 at the Regular Council Meeting scheduled December 2, 2008, at 6:30 P.M.

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**5. RESOLUTION NO. 08-287, APPROVE EXHIBIT AGREEMENT WITH MARY MEIGS ATWATER WEAVERS GUILD FOR DISPLAY OF ARTWORK AT THE UTAH CULTURAL CELEBRATION CENTER**

City Manager, Wayne Pyle, discussed proposed Resolution No. 08-287 which would approve an Exhibit Agreement with Mary Meigs Atwater Weavers Guild for display of artwork at the Utah Cultural Celebration Center.

Mr. Pyle stated the Utah Cultural Celebration Center (UCCC) had partnered with the Atwater Weavers Guild to host their biennial exhibition from January 16 through March 11, 2009. He further stated the show would include works by local fiber artists and weavers from throughout Utah. He indicated an opening reception had been planned for Friday, January 16, 2009, from 6:00 – 8:00 P.M.

The City Manager, reported the show was titled, “Celebrating Fiber Arts: Past to Present,” and included contemporary works as well as historic weavings. He indicated the show would be open to any fiber artist living in Utah whose work featured hand-crafted weaving and/or other fiber techniques. All works must have been completed within the last two years. He stated entries were juried by the Guild for inclusion in the show and judged for awards presented by the Guild. The opening reception would be free and open to the public. A harpist would perform live background music and light refreshments would be served. He stated the Atwater Weavers Guild would contribute funding for refreshments and entertainment. He reported ZAP funds would be used for printed promotional materials.

Mr. Pyle stated a free public lecture would be presented on the evening of Thursday, February 12, 2009.

The City Manager advised the total value of the items to be displayed in the exhibit had been estimated at not more than \$130,000. He also advised a final value would be determined and submitted to the Law Department when exhibit items were delivered to the UCCC on January 8, 2009.

Paul Isaac, Assistant City Manager, further reviewed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 08-287 at the Regular Council Meeting scheduled December 2, 2008, at 6:30 P.M.

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**6. RESOLUTION NO. 08-288, AUTHORIZE THE PURCHASE OF AN ASPHALT PAVING MACHINE FROM CATE EQUIPMENT COMPANY FOR USE BY THE PUBLIC WORKS DEPARTMENT**

City Manager, Wayne Pyle, discussed proposed Resolution No. 08-288 which would authorize the purchase of an asphalt paving machine from Cate Equipment Company, in an amount not to exceed \$74,659.45, for use by the Public Works Department.

Mr. Pyle stated the recommended purchase would be a LeeBoy Model 7000 paving machine which had been allocated in the FY 2008-2009 budget to replace the existing and worn out 12 year old paving machine. He also stated the subject equipment was crucial in repairing roads in the City.

The City Manager indicated a request for bid had been published to purchase an asphalt paving machine for the Operations Division and two bids had been received, as follows: 1) Wheeler Machinery (Bomag Model 4413 asphalt paver): \$80,572.00 and 2) Cate Equipment (Model 7000 LeeBoy paving machine): \$74,659.45.

City Manager, Wayne Pyle, stated Cate Equipment had submitted the lowest responsible bid.

Russell Willardson, Public Works Director, further reviewed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 08-288 at the Regular Council Meeting scheduled December 2, 2008, at 6:30 P.M.

**7. RESOLUTION NO. 08-289, AUTHORIZE THE PURCHASE OF TWO CATERPILLAR MODEL CB24 ASPHALT COMPACTORS FROM WHEELER MACHINERY FOR USE BY THE PUBLIC WORKS DEPARTMENT**

City Manager, Wayne Pyle, discussed proposed Resolution No 08-289 which would authorize the purchase of two caterpillar model CB24 asphalt compactors from Wheeler Machinery, in the amount of \$31,350.00 each for a total of \$62,700.00, for use by the Public Works Department.

Mr. Pyle stated money had been budgeted in the FY 2008-2009 budget to replace the existing 10 year old asphalt compactors which were worn out. He also stated the equipment was crucial in repairing roads in the City. He indicated a request for bids had been published and the following bids were received: 1) Cate Equipment: \$36,800.00 (Model Dynapac CC122 – tandem asphalt roller); 2) Cate Equipment: \$42,500.00 (Volvo 1-R DD29 – double drum compactor); 3) Cate Equipment: \$35,150.00 (Wacker RD 27-

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100); and 4) Wheeler Machinery: \$31,350.00 (Caterpillar Model CB 24 – utility compactor).

The City Manager reported Wheeler Machinery had submitted the lowest responsible bid.

Russell Willardson, Public Works Director, further reviewed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 08-289 at the Regular Council Meeting scheduled December 2, 2008, at 6:30 P.M.

8. **RESOLUTION NO. 08-290, APPROVE AN AMENDMENT TO THE AGREEMENT WITH STANTEC CONSULTING SERVICES, INC.; FOR ENVIRONMENTAL STUDIES TO RELOCATE WETLANDS SITUATED AT CENTENNIAL PARK**

City Manager, Wayne Pyle, discussed proposed Resolution No. 08-290 which would approve an Amendment to the Agreement with Stantec Consulting Services, Inc., in the amount of \$10,400.00, for environmental studies to relocate wetlands situated at Centennial Park.

Mr. Pyle stated Stantec Consulting, Inc. was performing environmental studies to relocate wetlands situated at Centennial Park. The City and Stantec previously entered into an agreement to provide professional services on November 28, 2006. He further stated the original scope of the work expanded, which required additional research and reporting as well as an Amendment to the original Agreement. The scope of the work had continued to expand which now required a second Amendment to the original Agreement.

The City Manager explained the City had contacted Stantec Consulting, Inc. to perform environmental studies and prepare a report and permit request to the U.S. Corps of Engineers to move wetlands on Centennial Park at the corner of 3100 South and 5600 West. Stantec estimated the amount of hours necessary to perform the services and priced them at \$1,700.00 in the original agreement.

Mr. Pyle stated that in approximately May of 2007, the scope of Stantec's work expanded such that an Amendment to the original Agreement became necessary. The first amendment was executed, which authorized Stantec to expand the scope of the work and also raised the compensation to an amount not to exceed \$18,000.00.

City Manager, Wayne Pyle, reported Stantec Consulting now indicated that additional services would be necessary to complete the project, which necessitated a second

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Amendment to the original Agreement. The new estimate of services had been priced at an amount not to exceed \$10,400.00.

Mr. Pyle further reported a draft report had been completed then reviewed by the Public Works and Parks Departments. He indicated Stantec made some necessary changes and new calculations and were nearly ready for a review of the final draft. He stated when Stantec received approval they would submit the report and permit request to the Corps of Engineers.

Kevin Astill, Parks and Recreation Director, further reviewed the proposal Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 08-290 at the Regular Council Meeting scheduled December 2, 2008, at 6:30 P.M.

### **9. CONSENT AGENDA SCHEDULED DECEMBER 2, 2008:**

#### **A. RESOLUTION NO. 08-291, CONSENT TO THE CITY MANAGER'S REAPPOINTMENT OF RUSS BROOKS TO THE WEST VALLEY CITY HOUSING AUTHORITY COMMISSION, TERM: DECEMBER 20, 2008 – DECEMBER 19, 2013**

City Manager, Wayne Pyle, discussed proposed Resolution No. 08-291 which would consent to the City Manager's reappointment of Russ Brooks to the West Valley City Housing Authority Commission for the term December 20, 2008 through December 19, 2013.

#### **B. RESOLUTION NO. 08-292, CONSENT TO THE CITY MANAGER'S REAPPOINTMENT OF DENNIS NORDFELT TO THE WEST VALLEY CITY HOUSING AUTHORITY COMMISSION, TERM: JANUARY 1, 2009 – DECEMBER 31, 2014**

City Manager, Wayne Pyle, discussed proposed Resolution No. 08-292 which would consent to the City Manager's reappointment of Dennis Nordfelt to the West Valley City Housing Authority Commission for the term January 1, 2009, through December 31, 2014.

#### **C. RESOLUTION NO. 08-293, CONSENT TO THE CITY MANAGER'S REAPPOINTMENT OF COREY RUSHTON TO THE WEST VALLEY CITY HOUSING AUTHORITY COMMISSION, TERM: DECEMBER 20, 2008 – DECEMBER 19, 2014**

City Manager, Wayne Pyle, discussed proposed Resolution No. 08-293 which would consent to the City Manager's reappointment of Corey Rushton to the West

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Valley City Housing Authority Commission for the term December 20, 2008, through December 19, 2014.

**D. RESOLUTION NO. 08-294, ACCEPT AN UNDERGROUND UTILITY EASEMENT FROM BOYCE R. AND BARBARA SORENSON AT 2883 WEST 3500 SOUTH**

City Manager, Wayne Pyle, discussed proposed Resolution No. 08-294 which would accept an Underground Utility Easement from Boyce R. and Barbara Sorenson at 2883 West 3500 South.

**E. RESOLUTION NO. 08-295, APPROVE DELAY AGREEMENT WITH CYPRUS CREDIT UNION FOR A MONUMENT SIGN LOCATED AT APPROXIMATELY 2769 SOUTH 5600 WEST**

City Manager, Wayne Pyle, discussed proposed Resolution No. 08-295 which would approve a Delay Agreement with Cyprus Credit Union for a monument sign located at approximately 2769 South 5600 West.

The City Manager reported Cyprus Credit Union would like to market their business using a monument sign. Due to the future right-of-way street width for 5600 West, the setbacks required for this new monument sign would be 25-feet from the existing property line or inside of sidewalk. The required setback for the monument sign made it difficult if not impossible to place the sign in a practical location. Staff recommended approving this delay agreement for the following reasons:

1. The required setbacks would place the monument sign in the middle of the existing parking lot which would be difficult to see from 5600 West.
2. The ordinance (11-5-103-1) allowed a 10-foot setback from the public right of way for a monument sign that is 10 feet in height. The proposed sign would be setback 10 feet from the current public right of way, which would be moved to the appropriate future setbacks when 5600 West was widened.

Therefore, staff was recommending that the monument sign setbacks required for the future right of way on 5600 West be delayed until the street was widened to its full width.

The City Council will consider proposed Resolution Nos. 08-291 through 08-295 at the Regular Council Meeting scheduled December 2, 2008, at 6:30 P.M.

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### **10. COMMUNICATIONS:**

#### **A. FIRE DEPARTMENT STRATEGIC PLAN PRESENTATION**

City Manager, Wayne Pyle, instructed Fire Chief, John Evans, to present Strategic Plan information to the City Council.

Using PowerPoint, Chief Evans presented and discussed information summarized as follows:

- Total calls for service – October, 2007 through September, 2008
- Fire and EMS calls by district
- Ambulance transports
- Fire and EMS response times – dispatch to arrival
- Fire station boundaries
- Current equipment and staffing levels
- Comparisons with other cities – calls per station, calls for service, population per firefighter, population per on-duty firefighter
- 2008 Strategic Plan update – goals, benchmarks and measurements
- Current issues
- Metro Fire update
- Review of accomplishments

During the above presentation of information, Chief Evans answered questions from members of the City Council.

#### **B. ADMINISTRATION STRATEGIC PLAN PRESENTATION**

City Manager, Wayne Pyle, instructed Assistant City Manager, Paul Isaac, to present Strategic Plan information regarding Administration.

Using PowerPoint, Mr. Isaac presented and discussed information summarized as follows:

- Accountable for these divisions – Public Relations, Justice Courts, Information Technology, Utah Cultural Celebration Center, Human Resources
- Summary of accomplishments including goals, action items, benchmarks and measurements for each division
- Future challenges for each division

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During the above presentation of information, Mr. Isaac answered questions from members of the City Council.

### **C. COUNCIL UPDATE**

City Manager, Wayne Pyle, stated the Council had previously received a Memorandum outlining upcoming meetings and events as follows: November 27, 2008: Thanksgiving Holiday – City Hall closed; December 1 thru January 6, 2009: Trees of Diversity Exhibit, UCCC; December 1, 2008: Walk with Santa at Centennial Park, 6:00 P.M.; December 2, 2008: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; December 6 & 13, 2008: Breakfast with Santa, Family Fitness Center, 9:00 A.M.; December 8, 2008: Winter Concert, UCCC; December 9, 2008: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; December 11, 2008: City Christmas Luncheon & Awards, UCCC, 11:30 A.M. – 2:00 P.M.; December 16, 2008: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; and December 24 & 25, 2008: Christmas Holiday – City Hall closed.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY CITY COUNCIL, THE STUDY MEETING OF TUESDAY, NOVEMBER 25, 2008, WAS ADJOURNED AT 5:54 P.M., BY MAYOR NORDFELT.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, November 25, 2008.

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Sheri McKendrick, MMC  
City Recorder

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